

Performance Delivery
Agreement Quarterly Status
Report Q3 -2021

The Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media
(TCAGMS)

Quarterly Status Report
Performance Delivery Agreement

Between

The Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media
(TCAGMS)

and

Galway Cultural Development and Activity Company Limited by
Guarantee T/A Galway 2020

Introduction

Galway Cultural Development and Activity CLG has undertaken to hold a quarterly reporting meeting with all public funders and a separate bi-lateral meeting with the Department (TCAGMS) on progress against milestones under the Performance Delivery Agreement signed on 6 November 2018.

This report includes progress on meeting agreed milestones under the key performance indicators outlined in the Agreement and includes the following sections:

- Overview of progress on delivery of the cultural programme;
- Updates on governance arrangements, risk management and staffing;
- Progress on the corporate partnership programme; and
- Progress on the monitoring and evaluation, and legacy programmes.

This report is accompanied by an Independent Accountant's report confirming that best financial practice has been applied in respect of the expenditure for public funds being drawn down under this agreement.

Cultural Programme Update

Cultural Programme Events Q3 2021, July 01 to Sept 30.

Galway 2020 continues to work closely with all key stakeholders on the delivery of our programme of events within the safe parameters of the public health guidelines and government restrictions.

The following events took place between July 01 and Sept 30, 2021.

1. Galway Community Circus - International Conference Online
10 & 11 July 2021

Head, Heart, Balance: The Art of Funambulism Conference took place on Friday 10 and Saturday 11 of July, 2021. The conference was free and part of Wires Crossed, our Creative Europe funded co-operation project between Ecole de Cirque de Bruxelles, Galway Community Circus, The Serious Road Trip Romania, Université libre de Bruxelles and the European Funambulism Network that supports artistic and participatory excellence in funambulism.

The conference was all about funambulism, the art of walking on a wire with a balancing pole. It featured 5 sessions over two days with presentations and roundtable discussions about wirewalking, a live stream canal crossing from Brussels, the premiere of Galway Community Circus' short film 'Step Off', performances and more.

The second session was titled Wires Crossed: Legacy of Galway 2020 European Capital of Culture.

Wires Crossed is a European-wide community participation project revolving around funambulism. As one of the first big circus projects for a European Capital of Culture, Wires Crossed has accomplished a great deal with legacy plans in tow. This session discussed everything about the project from conception to impact to legacy, the partnerships, the capacity building that occurred and more. This session ended with the premiere of 'Step Off', a short film by young Galway Community Circus members commissioned by Galway 2020.

2. Galway International Arts Festival - Mirror Pavilion
Leaf Work, Derrigimlagh Bog, Connemara
28 August - 18 September

Mirror Pavilion by John Gerrard was a response to the escalating climate crisis and fearlessly pushed the boundaries of digital art using simulation. Gerrard took digital technology, usually employed by the commercial gaming industry, to create virtual worlds that simulated extremely detailed and authentic landscapes.

Leaf Work, located at Derrigimlagh Bog in Connemara, presented a lone melancholy virtual figure on the LED screen of the Mirror Pavilion, clad in oak leaves. Derrigimlagh Bog was the transmission site for the first transatlantic radio signal from the Marconi station in 1907 and the landing place for Alcock and Brown's first ever transatlantic plane crossing in 1919.

The leaf character performed a lament for the effects of these and many other accelerating human technologies upon non-human worlds. She walked a slow simple circle within a choreography based on the position of the sun. Her sorrow is the antithesis of the dynamism and confidence of Corn Work.

Total Visitors 8,514 (average of over 400 per day). Number of days: 22 days (28 August - 18 September 2021 9am - 9pm)

3. Sruth Na Teanga- Remount as part of Galway International Arts Festival
Galway Airport
1-18 September

Sruth na Teanga was an intimate journey through the epic story of the Irish language.

Audiences could embark on an adventure in this immersive theatre show, through worlds where the legendary Fianna, Ireland's Golden Age, and the Great Famine all came to life.

Branar combined live performance, puppetry, animation and an original score that both engaged and enthralled audiences of all ages and was suitable for all levels of Irish and English.

941 audience members, 104 performances. (10 patrons per performance)

4. Ar Ais Árís - Remount as part of Galway International Arts Festival
Woodquay Galway
7 - 12 September

A Virtual Reality experience that merged dance, original song and arresting performances, transporting audiences through the breath-taking landscape of Connemara. This visually evocative work captured the emotional journeys of migration which have impacted this island for generations.

The journey started on a pier in Casla, Connemara as a mother silently said goodbye to her first born, off to America and never to return, a piece based on Máirtín Ó Cadhain's short story, An Bhlian 1912. Then on to a mountain top as a woman emigrates home from England, inspired by Nóra Mharcuis Bhig by Pádraic Ó Conaire. The journey finished in a therapy room, as a modern woman faces issues inherited from generations of displaced women, inspired by Nuala Ní Dhomhnaill's collection of poetry The Assimilated Merfolk.

Ar Ais Árís took place by the River Corrib, where you could feel the wind and then lose yourself in this powerful, provocative and contemporary take on some of the finest writing in the Irish language. Commissioned as part of the Aistriú project by Galway 2020, in association with NUI Galway.

42 showings, 250 audience. (6 patrons per performance)

5. Gilgamesh-Macnas

Online, Streets of Galway 12 – 19 September

On the 12 September, Macnas premiered Gilgamesh, a 22-minute short film at the Town Hall Theatre.

A Galway 2020 commission, shot on location around Ireland earlier this year, the film was inspired by the Epic of Gilgamesh - the oldest surviving work of world literature; an epic poem with themes of love, power and death that are relevant to the present day. Firmly rooted in the landscapes of Ireland, this was a beautiful Macnas-infused interpretation of an ancient story, the first ever hero's journey written over 3,000 years ago.

Gilgamesh received its UK premiere at the London Irish Centre on Thursday 16 September and was available to View On Demand for 48 hours only on 18 and 19 September 2021.

6. Hope It Rains: Drowned Galway – Outdoor Photo Montages

18 September 2020 – 3 October 2021

Set against familiar Galway views utterly changed by sea-level rising and floods, works included Irish and Palestinian artists: Sohail Salem, Emily Ní Bhroin, Deirdre Kennedy, Jeni Roddy and Arran Murphy with participants from Gliondar, Athenry Community Arts Group. Artists imagined how we might cope with this enormous and imminent change and asked the question: How close does the future have to come before we care enough to act?

7. Studio Drop on Inis Oírr

21 June – 17 September

Studio Drop was an architecture and design project, originally commissioned by the arts organisation Drop Everything for Galway 2020, European Capital of Culture.

Designer Jordan Ralph and a team of Drop Everything collaborators designed and built an off-grid artist studio space on the remote and beautiful island of Inis Oírr.

The Studio was a cylindrical structure, with a window looking out to sea, designed as a space to think, read, write, and develop ideas. Interior design features included a hammock style daybed made from a trawler net washed ashore during a winter storm, salvaged by local fisherman.

8. Livefeed

Livefeed completed its 2 year programme of events and workshops under the Galway 2020 programme at the end of April. Q3 saw the project release its short documentary [Livefeed, The Making Of...](#), in September along with a much welcome and celebrated

return to performing in front of a live audience at the Galway 2020 Hub on Culture Night. The project is now actively exploring its legacy options and is firmly committed to remaining in place and continuing to develop.

9. EYE on the Edge

The [EYE on the Edge](#) festival was delivered in late April and following this Q3 saw the volunteer team of young people who curated the festival remain in place to prepare to present the learning from the project at the European Parliament in Strasbourg in October as part of the [European Youth Event](#) and also to scope out a new project from the group that would focus on social activism and young people.

10. Small Towns Big Ideas

The large majority of the Small Towns Big Ideas projects that could be delivered were delivered by the end of April, as outlined in the 2021 Q2 Report. However, there were 2 projects that could not be completed within that timeline – *The Foul Sound* and *Take Back Our Past*.

- The Foul Sound – this project brought GMIT Letterfrack furniture design students and selected artists together from May to July to explore wood and sound. The collaboration created a number of pieces in wood and other materials which will be presented as a mixed media exhibition in Letterfrack this December, see [The Foul Sound](#).
- Take Back Our Past – a 1-day festival in Lettermullan in early September celebrating ancient coastal community traditions through a programme of food, music, storytelling and other activities, see [Take Back Our Past](#).

End of Project Evaluations

The company is in the process of completing final project evaluations with all cultural partners and finalising Project Evaluation Reports. These are in-depth reviews of the projects and include statics on all aspects of the project. Copies of the completed evaluations are available on request.

International Relations

In September Galway 2020 commenced EU and International Update section on funding and opportunities in partnership with Galway Chamber of Commerce

Announcement of EU Japan Fest commitment to Galway Cultural Organisations until 2023. Application window for applications for funding from 3rd to 30th September

Hosting of Mr Kogi, Secretary General of EU Japan Fest in Galway in September

Wave Makers Volunteer Programme

1. Volunteering at Culture Night

As part of Galway Culture Night, a number of Wave Makers supported events taking place in the mall of the Cornstore and in Merlin Park.



2. Volunteering at Melting Pot Luck community event

Wave Makers assisted a multicultural and solidarity community event organised by The Melting Pot Luck including food and music, by serving food, meeting guests and tidying up the venue.



3. Escorting Eu Japan Festival secretary general, Mr Kogi, to Galway Chamber of Commerce

Two Wave Makers were selected to give a warm welcome to Mr Kogi, EU Japan festival secretary general, who visited the hub to meet the Galway 2020 team and the Galway Chamber of Commerce for a formal reception where he was gifted a present by the Wave Makers.



4. Invigilating Galway Cartoon Festival Exhibition in the Hub

For the second year in a row, Wave Makers are currently invigilating the Galway Cartoon Festival exhibition taking place in the Wave Makers Hub.



5. Stewarding at Eyes on the Horizon pop-up events over the course of 3 weekends in October

Over 20 Wave Makers are the official volunteers for ‘Eyes on the Horizon’, a City Council project produced by Culture Works and funded by the Department of Tourism, Culture, Arts, Sport and Media. Their role includes stewarding and providing information to the public at pop-up events in the city over the course of three weekends in October.



6. Invigilating at art galleries as part of Circuit Festival 2021

Following on from the first edition of the festival in 2020, Wave Makers were asked to volunteer at this year's Circuit Visual Arts Festival. They are currently invigilating at 3 different galleries in the city.



7. Invigilating at different venues as part of Baboró, International Arts Festival for Children

We are delighted to assist Baboró International Arts Festival for children over the next 2 weeks. 30 Wave Makers are currently volunteering in various venues as part of the festival.

International Wave Makers Programme

1. The Volunteer Manager continues to be an active member of the informal network of ECoCs volunteer coordinators who meet online on a regular basis and share knowledge, capacity building while also planning exchange between ECoCs volunteers.

2. Our 'My 5K Perspectives' photography project is going to be featured in an exhibition as part of Faro, candidate ECoC city 2027 within their project [Europe At Home](#) . We are currently working with photographer Avi Ratnayake, who curated the exhibition in Galway, on a selection of pictures and with one of the Wave Makers participants who is writing the literature piece for the exhibition in Portugal.

Legacy of Wave Makers

The Volunteer Manager is working on a business proposal for the continuation of the Wave Makers programme as a resource for the cultural and civic life of Galway city and county and for its contribution towards its tourism.

Audience Development

Audience development continues to be an ongoing process since 2019. Galway 2020 continue to support cultural partners to expand and grow their audience numbers both nationally and internationally.

As a result of the global pandemic, cultural partners have been required to pivot, and in the most part adapting their planned work and performances for online distribution. Therefore, as a result of this revised content distribution strategy, audience growth for cultural partners has predominately been seen online, within content distribution or streaming platforms and social channels.

To address this adjustment in content distribution The Audience Agency have adapted their data collection approach and data collection tools to take into account this growth.

Governance

The company is up to date with annual returns, registration of directors, other filings and returns in accordance with the Companies Regulations Office and Companies Act 2014. There is full compliance with the requirements of the Revenue Commissioners in relation to all relevant tax heads and a valid tax clearance certificate is in place for the Company.

Board and Audit Committee Meetings

The Board met on the following dates during the quarter:

1. Aug 20th

The Audit Committee did not meet in the quarter:

The purpose of the Audit Committee is to monitor the integrity of the financial statements of the Company, reviewing significant financial reporting issues and judgements before submission to the Board. They assess the effectiveness of the Company’s financial reporting procedures and review the adequacy and effectiveness of the Company’s internal controls and risk management systems. The Audit Committee are obliged to meet at least three times per year. Outside of the formal meetings, the Audit Committee Chairperson maintains a dialogue with key individuals involved in the Company’s governance.

Dissolution

It has been agreed by the principle funders and the Member’s, that Galway Cultural Development and Activity CLG will continue to operate and undertake a stakeholder consultation and strategic legacy planning process from July to December 2021.

A small team remains in place to undertake this scope of work, which includes a broad stakeholder engagement and consultations process to identifying the key legacy priorities emerging for the European Capital of Culture, informing a strategic legacy planning process, setting out the strategic direction for the future of the Company.

The Performance Delivery Agreement (PDA) with the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media has been extended to facilitate this process.

Partnership Programme

The table below reflects the closing position of the corporate sponsorship and partnership programme as of Sept 30, 2021, marking the end of the European Capital of Culture designation. The Company continues to hold these cash sponsorship or partnership contributions separate from operations. These funds (€501,141) will be used to pay outstanding programming and operational costs so far that existing resources prove insufficient. The balance of funds will be appropriated towards legacy initiatives, the detail of which will emerge from the stakeholder consultation and strategic legacy planning process that is underway, between July and December 2021. It is the intention of the Company to enable sponsors and partners to further realise the value of their contributions towards the project in legacy.

	Cash (€)	In-Kind (€)	Total (€)
Committed	968,511	1,309,601	2,278,112
Realised	501,141	520,958	1,022,099
Outstanding	467,370	788,643	1,256,013

As part of the stockholder consultations process the Company plans has engaged with a number of corporate sponsors, partners and Business Club members, allowing for their input towards the ongoing legacy plans. However, in light of the ongoing health and economic crisis, and the available resources within the organisation since the restructure in June 2020, additional fundraising is very unlikely.

Monitoring and Evaluation Programme

The Audience Agency (TAA) continue to work with Galway 2020 and our cultural partners.

The final monitoring and evaluation report, scheduled for delivery in quarter 4 of 2021, will include results on the number of cultural organisations supported, the jobs created to deliver the programme, new projects commissioned, events held, audience numbers and a breakdown of the total income and expenditure.

Upon completion of the evaluation phase of the program (July 2021), The Audience Agency will have completed;

- 27 # of projects surveyed, and audience data collected
- 38 # of population surveys developed and distributed, surveying 2,842 people
- 10 # of focus groups conducted, interviewing 260 people
- 7 # of skills development and capacity building workshops completed with the cultural sector
- 2 # of skills development and training sessions with Wavemakers
- 30 # of Wavemaker trained in data collection methodology
- 29 # of one-to-one consultation/mentoring meetings with 26 cultural operators
- 42 # of evaluation interviews with cultural operators, artists, funders and stakeholder
- 11 # of evaluation interviews with Galway 2020 team members

Legacy Programme

Legacy is an important aspect of everything that we do for the European Capital of Culture project and remains as an agenda item for the Galway 2020 Board of Director's.

It has been agreed by the principle funders and the Member's, Galway Cultural Development and Activity CLG has continued to operate, undertaking the responsibility to coordinate and manage a stakeholder consultation process across a broad spectrum of Galway 2020, European Capital of Culture stakeholder and partners, including cultural, governmental and commercial. The consultation will seek stakeholder views on the legacy priorities of Galway 2020. The outcome of the consultation will assist the shaping of the strategic legacy planning process to be undertaken by Galway Cultural Development & Activity CLG between July 01 and December 30, 2021.

A small legacy team in Galway 2020 staff has remained in place to manage this consultation and legacy development work from July 1st to December 31, 2021.

The Galway 2020 Board has in the quarter to discuss plans for legacy, and it remains a strategic priority for the organisation.

Internal Controls

Proper internal controls are essential to the organizations. However due to its size of staff post June 2021 the appropriate level of segregation of duties may be limited.

There are internal and financial control systems in place which have been reviewed and tested as part of the Independent Accountant's Quarterly Review which accompanies this report.

Projected Cash Flows

The projected spend of funding received from the Department under the PDA Agreement is set out below.

Project Cash Flow	Post Sept 2021
Income	
Cash Balance - G2020 (30.09.2021)	636,629
Cash Balance - GCC (30.09.2021)	287,497
DCHG Funding - Legacy 2022	1,000,000
Other Income	-
	<u>1,924,126</u>
Expenditure	
Programme Spend - Oct-Dec	433,702
Programme Spend - Post 2021	354,292
Trade Creditors	23,158
Overheads & Operation	244,538
Monitoring & Evaluations	15,000
	<u>1,070,690</u>
Surplus / (Deficit) 2021	<u>853,437</u>
Additional Income Opportunities	
Collected cash sponsorship @ 50%	250,568
Adj. Surplus / (Deficit)	<u>1,104,004</u>

Staffing

The Galway 2020 team as of Sept 30, 2021 comprises of a headcount of 5. The team outlined below consists of full and part-time positions, equating to the equivalent of 3.6 full time employees.

Department	Headcount
Operations & Finance	2
Cultural Programming	2
Volunteering	1
Total	5

Income & Expenditure Account			
Date	30/09/2021		Q1-3
			Total
Income			
	Programme Income: Deferred Income		1,267,738
	Capital Grants Amortisation		20,383
	Local Authority Funding		36,305
	Other Income		136,818
	Total Income		1,461,244
Expenditure			
	Staff Costs	Salaries	329,312
		Redundancy	11,538
		Staff Expenses	2,856
		Travel & Subscriptions	7,945
	Office Costs	Depreciation	20,894
		Dissolution Costs	4,945
		Profit / Loss on Asset Disposals	498
		IT Costs	23,789
		Office Expenses	14,360
		Rent & Rates	33,870
	Marketing & Comms		86,998
	Monitoring & Evaluation		77,672
	Finance Costs		844
	Professional Fees		25,274
	Project Costs	Artists Fees	767,151
		Technical Prod	42,514
		Storage	10,785
	Total Expenditure		1,461,244
	Surplus / (Deficit)		0